

## EDUCATION

21 Credit Hours in Upper Level Accounting 1994-95  
Northern Arizona University, Flagstaff, AZ

**Master of Business Administration**, International Management Emphasis 1983  
American Graduate School of International Management, Glendale, AZ

**Bachelor of Arts with Honors**, Anthropology 1980  
University of Wyoming, Laramie, WY

## PROFESSIONAL & ACADEMIC POSITIONS

**President/CEO, Gail D. Lowe, CPA, PC** 2012-Present  
Flagstaff, AZ  
Financial management; professional coordination; inventory, review and maintenance of records and documents; and tax services for senior clients and their care givers

**Chief Financial Officer**, EnviroSystems Management, Inc. 2009-Present  
Flagstaff, AZ  
Manage \$2.3 million in revenues, consulting contracts, insurance, accounting, financial management and tax preparation

**Sole Proprietor**, Gail D. Lowe, CPA 1992-2010  
Flagstaff, AZ  
Certified Public Accountant – provided accounting, consulting and tax services and software instruction to small businesses, not-for profit organizations and individuals

**Instructor**, Coconino Community College, Small Business Development Center, Northern Arizona University Center for Business Outreach 1996-2006  
Flagstaff, Window Rock, San Carlos, AZ  
Taught Principals of Accounting (CCC), QuickBooks (SBDC & NAU including outreach classes in Window Rock and San Carlos), created courses and taught Advanced QuickBooks (SBDC and NAU) and Shoebox to Automation (SBDC)

**Financial Officer**, Express Foods Cash & Carry, Inc. 1989-1992  
Flagstaff, AZ  
Created accounting system and procedures for wholesale grocery, managed \$10 million in annual revenues

**Administrative/Financial Manager**, Downtown Development Corporation 1988-1989  
Tucson, AZ  
Fund accounting of eight accounts for private, non-profit corporation, responsible for accounting and financial management of seven business concerns, produced work papers for annual audit, produced and managed \$300,000 administrative budget

**PROFESSIONAL & COMMUNITY LICENSES, ACTIVITIES & AWARDS**

Certified Public Accountant, License #9898-E, Arizona

Member, Arizona Society of CPAs

Treasurer, American Association of University Women, Flagstaff Branch

Secretary, Coconino Senior Living Foundation

Board Member, Northern Arizona Gerontology Association

Member, Flagstaff Symphony Orchestra Marketing Committee

Past Treasurer/Board Member, Literacy Volunteers of Coconino County – The Literacy Center

Past Chairperson, Beacon Unitarian Universalist Congregation Finance Team

Past Treasurer/Board Member, Beacon Unitarian Universalist Congregation

Creator, Organizer, Volunteer, Arizona's Children Association Lifebook program for aging-out teens in foster care, Flagstaff, AZ

Participant, Board Member and Creator/Team Chairperson for newly envisioned "Diversity Issue Day," Flagstaff Leadership Program

Created curricula for and taught several personal finances and budgeting classes for community members, Flagstaff, AZ

Designer, Organizer, Volunteer, "Creative Time for Children," Taylor House, Flagstaff, AZ

Past Chairperson, Board Member and Instructor Volunteer, Junior Achievement of AZ

Soroptimists' International Goodwill & Understanding award recipient, 1994

Rotary Exchange Student Host, German and Brazilian students, 1994 -1995

Rotary Exchange Student, Brazil, 1976, Portuguese speaker